
A GUIDEBOOK FOR NOTARIZING OHIO TITLE DOCUMENTS



*Prepared and issued as a
public service by the office of*

**Maryellen
O'Shaughnessy**

THE FRANKLIN COUNTY CLERK OF COURTS

Introduction

A Certificate of Title is one of the most notarized documents in the State of Ohio. It is an important legal document, as it officially signifies ownership of a motor vehicle or watercraft vessel.

The following guideline was compiled by the Franklin County Clerk of Courts office and is provided as a courtesy to you.

This booklet serves as a general guideline; it does not cover every specific aspect of notarizing certificates of title. If you have any questions concerning the notarization of titles or title-related documents, please call our Title Help Line at (614) 525-3090.

OH OH
OHIO CERTIFICATE OF TITLE

☒ ISSUING ONLY
☐ RESIDENT ONLY
FRANKLIN
FRANKLIN
STATE OF OHIO No. **ORIGINAL**
ISSUE DATE: **02/06/2009**

IDENTIFICATION NUMBER: _____ YEAR: _____ MAKE: _____ MAKE DESCRIPTION: _____
COMBUSTION: _____ FUEL SYSTEM: _____ ENGINE: _____ TRANSMISSION: _____
CONVERSION: _____ MILEAGE: _____ EVIDENCE: _____
BRAND(S): _____ MAJOR BRAND: _____
PREVIOUS OWNER: _____

LIEN DISCHARGE: _____ LIEN DISCHARGE: _____
Clerk of Courts: _____ Clerk of Courts: _____
Witness My Hand and Official Seal This 6th Day of February 2009
MARYELLEN O'SHAUGHNESSY
CLERK OF COURTS
DO NOT ACCEPT TITLE SHOWING ANY ERASURES, ALTERATIONS OR MUTILATIONS.

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Notarizing an Ohio Title – General Guidelines

- ◆ **Do not** take the acknowledgment on any instrument wherein blanks are left to be filled in later. The legal instrument must be completely prepared before notarization is completed.
- ◆ When selling a vehicle or watercraft, the seller must sign and print their name(s) as it appears on the face of the title.
- ◆ Assignments of ownership must be in the form of legal names:
 - Clifton J. Smith—not CJ Smith
 - Richard L. Jones Jr.—not Dick Jones
- ◆ **Do not**, under any circumstances, white out or scribble out any errors on the title assignment; this will void the title and a replacement must be issued.
- ◆ If someone signs the back of a title on behalf of a company or other entity, they must state their position within that entity:
 - ABC Trucking Company, John F. Rees, Fleet Mgr.
 - Dixie Candy Corp, Dennis T. Dix, Owner
 - Abel Family Trust, Carol A. Abel, Trustee
- ◆ If the seller or buyer is under 18 years of age, the custodial parent or guardian must fill out a notarized minor consent form (available from the Clerk of Courts Title Office). The minor must bring this consent form—along with the certificate of title—to the Clerk of Courts office, or the parent/guardian must appear in person with the minor at the time of transfer. The guardian must provide the court document indicating that they are the legal guardian of the minor.
- ◆ If you take the acknowledgment from a person appointed as power of attorney, the notarized power of attorney form (available from any of the Clerk of Courts Title Offices, or on our web site) must be surrendered at the time of transfer of ownership.
 - A Durable Power of Attorney is acceptable
 - A Health Care Power of Attorney is not acceptable
- ◆ If you take the acknowledgment from a person appointed by the Court, the Court Order must bear the Judge's signature and seal, and must be surrendered at the time of transfer of ownership:
 - Court Order appointing Executor, Fiduciary, Guardian, etc.
 - Letter of Authority to Transfer
 - Relief from Administration of Estate

Ohio ORC #4505.02 requires that each applicant must present an official photo identification.

Assignment of an Ohio Title (Top portion of the back of Title)

1. Selling price
2. Date of Sale/Delivery
3. Minor? (consent form required)
4. Buyer(s) legal name and address
5. Odometer reading as shown on vehicle
6. If odometer is 5 digits and rolled over, place (X) in box
(in excess of mechanical limits)
7. If odometer is broken or any other discrepancy exists, place (X) in
box
8. Check appropriate box, if applicable
9. Printed name(s) of seller(s)
10. Signature of seller(s)
11. Address of seller(s)
12. Person(s) name who signed in front of you
13. Notary Date
14. Commission expiration date
15. Printed name of Notary Public
16. Signature of Notary Public
17. Notary Seal

Application for an Ohio Title (Bottom portion of the back of Title)

1. Type of Title
2. Buyer(s)' legal name
3. Buyer(s)' Social Security Number
4. Buyer(s)' physical address
5. County of residence
6. Purchase price
7. N/A (Dealer sale only)
8. N/A (Dealer sale only)
9. N/A (Dealer sale only)
10. If sale is exempt from tax, place (X) in box
11. Reason for exemption
12. N/A (Dealer sale only)
13. N/A (Dealer sale only)
14. Condition of vehicle/watercraft
15. Lienholder's name and address (if applicable)
 - If no liens – state “none”
16. Minor? (consent form required)
- 17A. Buyer(s)' signature
- 17B. Buyers' acknowledgment of mileage
18. Choose (X) printed or (X) non-printed
19. Person's name who signed in your presence
20. Notary Date
21. Commission expiration date
22. Signature of Notary Public
23. Notary Seal

I (we) certify the vehicle or watercraft or outboard motor described in this title was delivered on _____/_____/_____ for the price of \$_____ to: _____ Is Seller a Minor? ☐ Yes ☐ No

Transferee's/Buyer's printed address

Federal and State laws require that you state the mileage in connection with transfer of ownership. Failure to complete or providing false information may result in fines and/or imprisonment.

I (we) certify to the best of my (our) knowledge that the odometer now reads [] [] [] [] [] [] , [] [] [] [] [] [] tenths miles
and is the actual mileage of the vehicle unless one of the following statements is checked.

☐ The odometer reading is not the actual mileage.
WARNING - ODOMETER DISCREPANCY

This vehicle was a (if applicable): ☐ Former Law Enforcement Vehicle ☐ Former Taxi ☐ Flood Vehicle

I (we) warrant the title to be free of all liens.

Transferor's/Seller's printed name

X
Transferor's/Seller's signature

Transferor's/Seller's printed address

NOTE: All blank spaces above must be completed before acknowledgement.

Sworn to and subscribed in my presence by _____ this _____ day of _____ yr. _____

My commission expires _____ yr. _____

Printed Notary Name _____

(seal) Clerk, Deputy Clerk of Courts - Notary

17B

Transferee's/ Buyer's printed name

X _____
Transferee's/Buyer's signature

Warning to transferor and transferee (seller and buyer.) You are required by law to state the true selling price. A false statement is in violation of section 2921.13 of the Ohio Revised Code and is punishable by six months imprisonment and a fine of up to one thousand dollars, or both. All transfers are audited by the Department of Taxation. The seller and buyer must provide any information requested by the Department of Taxation. The buyer may be assessed any additional tax found to be due.

APPLICATION FOR CERTIFICATE OF TITLE (Type or Print in Ink) Fee of \$5.00 for failure to apply for title within 30 days of assignment.

Check type of application(s): ☐ Motor Vehicle ☐ Memorandum ☐ Watercraft ☐ Outboard Motor ☐ Salvage

Applicant's printed name **2** _____ SSN/EIN **3** _____

Applicant's printed address **4** **5**

6 STREET **7** CITY **8** ZIP **9** COUNTY
 Purchase Price \$ _____ Gross Tax Due \$ _____ Vendor's Discount \$ _____ Tax Paid \$ _____

Tax exemption: ☐ Yes Reason **11** Dealer's Permit Number **12** Vendor's Number **13**

Condition of vehicle or watercraft or outboard motor (check only one): ☒ Good ☐ Fair ☐ Poor ☐ Wrecked

LIEN INFORMATION: If no lien, state "none". If more than one lien, attach statement of all additional liens.

Lienholder **15** Address _____

I (we) state that all information contained in this application is true and correct. Is Applicant a Minor? ☐ Yes ☐ No

Applicant's signature **17A** ☒ Printed ☐ Non-Printed **18**

Applicant's Signature _____ 19 20 ☐ Limited ☐ Non Limited

Sworn to and subscribed in my presence by _____ this _____ day of _____ yr. _____

My commission expires _____ yr. _____.

23 (seal) Clerk, Deputy Clerk of Courts - Notary 22

Notarize only if all lines are completely filled out.

When a Power of Attorney form is necessary for a Certificate of Title transaction, it must always be notarized.

- A power of attorney (POA) form must always accompany the title, and becomes part of the permanent title record.
- A power of attorney form may only be used for one transaction.
 - For instance: if you are transferring a title to someone else, but have lost the original title—one POA is required to obtain a duplicate title. A second, separate POA is required to transfer the title out of the first owner's name.
- An executor of an estate or trustee cannot give power of attorney to someone else to sign on their behalf.

MARYELLEN O'SHAUGHNESSY

Clerk of Courts, Franklin County, Ohio

Power of Attorney

Know All Men by These Presents, that the undersigned does hereby make, constitute and appoint

Name _____

Address _____

My true and lawful attorney-in-fact for me and in my name, place and stead, to make and execute the assignment of or application for my Certificate of Title covering the following described motor vehicle, to-wit:

Make _____ Year _____

Serial No. _____

And granting to my said attorney-in-fact full authority to do and perform all and every act and thing whatsoever, requisite, necessary and proper to be done in and about the premises as fully and to all intents and purposes as the undersigned might or could do with full power of substitution and revocation hereby ratifying and confirming all that said attorney or his substitute shall lawfully do or cause to be done by virtue hereof.

In Witness Whereof, the undersigned has caused his name to be subscribed hereto this _____ day of _____, 20 _____

Social Security # of person
giving power of attorney

Signature of person giving power of attorney

ACKNOWLEDGMENT

STATE OF OHIO,
COUNTY OF FRANKLIN} SS

Before me a Notary Public in and for said County personally appeared

_____, who acknowledged the signing of the foregoing instrument and that such signing is his free act and deed.

In Testimony Whereof, I have hereunto set my hand and affixed my official seal this _____ day of _____, 20 _____.

Notary Public

County, Ohio

My Commission Expires _____

COC-ATMV-06 (Rev. 8-2001)

ODOMETER STATEMENT

- The seller of a motor vehicle is statutorily required to state the true mileage of the vehicle at the time the title is assigned to the buyer (see **feature #5**).
- Mileage stated as “in excess” of its mechanical limits should only apply to a 5-digit odometer (see **feature #6**) (For additional information, refer to assignment of title p.2).
- Vehicles that register 6 digits on the odometer should not be “in excess” of their mechanical limits
- An odometer that is broken, inoperable or replaced should be marked as “non actual” (see **feature #7**) (For additional information, refer to assignment of title p. 2)

ERASURES AND ALTERATIONS VOID THIS TITLE ASSIGNMENT.	
(Type or print in ink.)	
ASSIGNMENT OF OWNERSHIP	
I (we) certify the vehicle or watercraft or outboard motor described in this title was delivered on _____ / _____ / _____ for the price of \$_____ to:	Is Seller a Minor? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Transferee's/Buyer's printed name _____	
Transferee's/Buyer's printed address _____	
ODOMETER CERTIFICATION	
Federal and State laws require that you state the mileage in connection with transfer of ownership. Failure to complete or providing false information may result in fines and/or imprisonment.	
I (we) certify to the best of my (our) knowledge that the odometer now reads _____ thousands _____ hundred _____ tens _____ miles and is the actual mileage of the vehicle unless one of the following statements is checked.	5 → <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> , <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> no months
<input type="checkbox"/> The mileage stated is in excess of the mechanical limits. ← 6	7 → <input type="checkbox"/> The odometer reading is not the actual mileage.
WARNING - ODOMETER DISCREPANCY	
This vehicle was a (if applicable): <input type="checkbox"/> Former Law Enforcement Vehicle	<input type="checkbox"/> Former Taxi <input type="checkbox"/> Flood Vehicle
I (we) warrant the title to be free of all liens.	
Transferee's/Seller's printed name _____	X Transferee's/Seller's signature _____
Transferee's/Seller's printed address _____	
NOTE: All blank spaces above must be completed before acknowledgement.	
Sworn to and subscribed in my presence by _____ this _____ day of _____ yr. _____.	
My commission expires _____ yr. _____.	Printed Notary Name _____
(seal) Clerk, Deputy Clerk of Courts - Notary _____	
TRANSFEEE'S/BUYER'S ACKNOWLEDGEMENT OF ABOVE ODOMETER CERTIFICATION	
Transferee's/Buyer's printed name _____	X Transferee's/Buyer's signature _____
Warning to transferor and transferee (seller and buyer.) You are required by law to state the true selling price. A false statement is in violation of section 2921.13 of the Ohio Revised Code and is punishable by six months imprisonment and a fine of up to one thousand dollars, or both. All transfers are audited by the Department of Taxation. The seller and buyer must provide any information requested by the Department of Taxation. The buyer may be assessed any additional tax found to be due.	

Additional Forms

The following pages contain samples of other title-related forms that may be required to transfer an Ohio Certificate of Title.

If used, these forms must also be completed entirely and notarized.



MARYELLEN O'SHAUGHNESSY
FRANKLIN COUNTY CLERK OF COURTS

APPLICATION(S) FOR CERTIFICATE OF TITLE TO A MOTOR VEHICLE

Type or Print in Ink

This form available electronically at our website www.franklincountyclerk.com

CHECK TYPE OF APPLICATION(S) Fee of \$5.00 for failure to apply for title within 30 days of assignment.

Owner's Name _____ SSN/EIN _____
Owner's Address _____ County: _____ ☐ COTA ☐ E-TITLE
Hereby declares under penalty of perjury that he/she is the lawful (owner/purchaser/lienholder) of the following described motor vehicle and hereby makes applications(s) for the following:

Year	VIN	Model
Body Type	Make	Conversion

CHECK APPROPRIATE BOX BELOW FOR TITLE TYPE(S) DESIRED.

☐ **ORIGINAL CERTIFICATE OF TITLE** Evidence of ownership _____
MCO, Previous Title No., Registration, etc.
Applicant acquired said motor vehicle by (state how acquired) _____
from: Name of Previous Owner _____
Address of Previous Owner _____
The following is a full statement of all liens on said motor vehicle. If no lien, state "none". If more than one lien, attach statement of all additional liens.
Lienholder _____ Address _____

Purchase Price \$	Trade-In \$	Tax Base \$	Gross Tax Due \$	Vendor Discount \$	Net Tax \$
Tax exemption: <input type="checkbox"/> Yes <input type="checkbox"/> Reason _____			TAX PAID PREVIOUSLY TO STATE OF: _____		
Condition of vehicle (check only one): <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input type="checkbox"/> Wrecked _____					
<input type="checkbox"/> DEALER'S PERMIT NO. _____ <input type="checkbox"/> VENDOR'S NO. _____					

Warning: You are required by law to state the true selling price. A false statement is in violation of section 2921.13 of the Ohio Revised Code and is punishable by six months imprisonment and a fine up to one thousand dollars or both. All transfers are audited by the Department of Taxation. The seller and buyer must provide any information requested by the Department of Taxation. The buyer may be assessed any additional tax found to be due

☐ **DUPLICATE CERTIFICATE OF TITLE**
Applicant states that Certificate of Title Number _____ has been _____; that said motor vehicle has not been sold or disposed of except as stated below. Lost, stolen, destroyed
The vehicle is in the possession of _____
Residing at _____ and that if said Certificate of Title be hereby recovered by this applicant he will deliver same to the Clerk of Courts for cancellation.
The following is a full statement of all liens on said motor vehicle. If no lien state "none", if more than one lien, attach statement of all additional liens.
Lienholder _____ Address _____

☐ **REPLACEMENT CERTIFICATE OF TITLE** for Certificate of Title Number _____
☐ **MEMORANDUM CERTIFICATE OF TITLE** for Certificate of Title Number _____
☐ **SALVAGE CERTIFICATE OF TITLE** - Applicant states that the original Certificate of Title Number _____ has been surrendered to the Clerk of Courts.

Applicant's Signature _____
Sworn to and subscribed in my presence by _____ this _____ day of _____ 20____.
(seal) Clerk, Deputy Clerk - Notary _____

COC-ATMV-15 (Rev. 05-2004)

Application for Certificate of Title



State of Ohio

County of _____, SS

MINOR CONSENT FORM
4505.031 O.R.C.

Consent of parent, guardian, or other person having custody for a minor to acquire or dispose of a motor vehicle in a minor's name.

I, _____ hereby certify that I am the (parent, guardian, or other person having custody) of _____ a minor, whose date of birth is _____ and hereby grant consent to said minor to (acquire, dispose of) the following described motor vehicle.

YEAR _____ MFG'S SERIAL # _____
MAKE _____ MODEL _____
BODY TYPE _____

Signature of parent, guardian, or other person having custody

Sworn to and subscribed in my presence on this _____ of _____, _____.

Clerk of Deputy Clerk of Courts – Notary Public

My commission expires on _____.

BMV 3751 6/90

Minor Consent Form



OHIO BUREAU OF MOTOR VEHICLES

**AFFIDAVIT FOR DESIGNATION OF BENEFICIARY OR BENEFICIARIES BY THE SOLE
OWNER FOR A MOTOR VEHICLE, WATERCRAFT OR OUTBOARD MOTOR CERTIFICATE
OF TITLE. ORC. 2131.13(A)**

I being first duly sworn, state as follows:

I _____ being the sole owner of the vehicle, watercraft
or outboard motor described, Year _____ Make _____
VIN/MIN _____ Title Number _____

Do designate this vehicle, watercraft or outboard motor to:

BENEFICIARY FULL LEGAL NAME	SSN	DATE OF BIRTH	
STREET ADDRESS	CITY	STATE	ZIP CODE

BENEFICIARY FULL LEGAL NAME	SSN	DATE OF BIRTH	
STREET ADDRESS	CITY	STATE	ZIP CODE

BENEFICIARY FULL LEGAL NAME	SSN	DATE OF BIRTH	
STREET ADDRESS	CITY	STATE	ZIP CODE

Sworn to before me in the State of _____ and county of _____

on this _____ day of _____, 20_____.

X _____
APPLICANT / OWNER SIGNATURE

X _____ My Commission Expires on _____
NOTARY / DEPUTY SIGNATURE

BMV 3811 7/02

Affidavit for Designation of Beneficiary

DO NOT DETACH FROM TITLE
ERASURES & ALTERATIONS VOID THIS STATEMENT
STATE OF OHIO
SELLER'S AFFIDAVIT
ODOMETER READING DISCLOSURE STATEMENT
(TYPE OR PRINT IN INK)

NOTICE TO TRANSFER OR: YOU ARE REQUIRED BY LAW TO ENTER ALL INFORMATION REQUIRED HEREIN INCLUDING THE ODOMETER READING OF THE MOTOR VEHICLE IN THE AFFIDAVIT IMMEDIATELY FOLLOWING. THE MAKING OF A FALSE STATEMENT UNDER OATH OR AFFIRMATION IS IN VIOLATION OF SECTION 2921.13 OF THE REVISED CODE AND IS PUNISHABLE BY SIX MONTHS IMPRISONMENT AND A FINE OF UP TO ONE THOUSAND DOLLARS, OR BOTH.

STATE OF OHIO, _____ COUNTY SS: DATE _____ 20____

YEAR _____ MFR'S SERIAL NO. _____

MAKE _____ MODEL _____

BODY TYPE _____

PURCHASER'S NAME _____

I (we) certify that the mileage registered on this vehicle at the time of assignment is _____ miles.

CHECK ONE OF THE FOLLOWING STATEMENTS. I (WE) CERTIFY THAT:

- ☐ To the best of my (our) knowledge the Odometer reading reflects the actual mileage;
☐ The Odometer reading reflects mileage in excess of the designed mechanical limit of 99,999 miles;
☐ To the best of my (our) knowledge, the Odometer reading is not the actual mileage and should not be relied upon.

CHECK ONE OF THE FOLLOWING, I (WE) CERTIFY THAT, WHILE IN MY (OUR) POSSESSION:

- ☐ The Odometer of this vehicle was not altered, set back, or disconnected;
☐ The Odometer of this vehicle was repaired or replaced.

X _____
(TRANSFEROR'S SIGNATURE)

Sworn to and subscribed in my presence by _____

this _____ day of _____ 20____.

SEAL

My Commission expires _____ 20____.

(CLERK, DEPUTY CLERK OF COURTS NOTARY)

COC-ATMV-03 (Rev. 6/01)

ERASURES & ALTERATIONS VOID THIS STATEMENT

STATE OF OHIO
APPLICANT'S AFFIDAVIT
ODOMETER READING DISCLOSURE STATEMENT

(TYPE OR PRINT IN INK)

*This form available electronically at our website
www.franklincountyclerk.com*

NOTICE TO APPLICANT FOR CERTIFICATE OF TITLE: YOU ARE REQUIRED BY LAW TO ENTER ALL INFORMATION REQUIRED HEREIN, INCLUDING THE ODOMETER READING OF THIS MOTOR VEHICLE IN THE AFFIDAVIT IMMEDIATELY FOLLOWING. THE MAKING OF A FALSE STATEMENT UNDER OATH OR AFFIRMATION IS IN VIOLATION OF SECTION 2921.13 OF THE REVISED CODE AND IS PUNISHABLE BY SIX MONTHS IMPRISONMENT AND A FINE OF UP TO ONE THOUSAND DOLLARS, OR BOTH.

STATE OF OHIO, _____ COUNTY SS: DATE _____ 20 ____

YEAR _____ MFR'S SERIAL NO. _____

MAKE _____ MODEL _____

BODY TYPE _____ MOTOR NO. _____

PURCHASER'S NAME _____

CHECK ONE OF THE FOLLOWING STATEMENTS. I (WE) CERTIFY THAT:

☐ I (we) have made every effort possible and cannot locate the previous owner of the above described motor vehicle to obtain the odometer statement required by Section 4505.06 of the Revised Code.

☐ I (we) obtained ownership of the above described motor vehicle by operation of law pursuant to Sections 4505.10; 4505.101; 4513.60; 4513.61; or 4513.62 of the Revised Code, and at the time of transfer of ownership was not able to obtain a statement of the odometer reading from the previous owner.

☐ The above described motor vehicle (CHECK ONE) is ☐ newly self assembled, is presently evidenced by a salvage certificate of title, or ☐ was previously registered/titled in another state, province, or country and (CHECK ONE OF THE FOLLOWING):

☐ To the best of my (our) knowledge, the odometer reading reflects the actual mileage;

☐ The odometer reading reflects mileage in excess of the designed mechanical limit of 99,999 miles.

☐ To the best of my (our) knowledge, the odometer reading is not the actual mileage and should not be relied upon.

I (we) certify that the mileage registered on the odometer of this motor vehicle at the time of application for title is _____ miles.

(Must Be Completed)

APPLICANT'S SIGNATURE

Sworn to and subscribed in my presence by _____
this _____ day of _____ 20 ____ .

My Commission expires _____ 20 ____ .

SEAL

(CLERK, DEPUTY CLERK OF COURTS — NOTARY)

APPLICANT'S AFFIDAVIT

COC-ATMV-04 (Rev. 11-2003)

Applicants's Odometer Affidavit

IN THE COURT OF COMMON PLEAS, _____ COUNTY, OHIO

CLERK OF COURTS

AFFIDAVIT

SECTION 2106.18

DATE _____

In the matter of the Estate of _____

Deceased

STATE OF OHIO)
COUNTY OF _____) SS

The undersigned, being duly sworn, says that _____ he is the surviving spouse of _____, who died on the _____ day of _____, 20 _____; that said decedent owned the automobile(s) described below. If two automobiles are to be transferred under this section the combined approximate value of the two automobiles is less than \$40,000; said automobile(s) is not otherwise disposed of by Will; and the affiant is entitled to said automobile(s) pursuant to Ohio Revised Code Section 2106.18. The following are the only automobile(s) to be transferred under this Section:

Auto 1

Year
Mfg. Serial #
Make
Body Type
Model
Ohio Cert. of Title #
Approximate Value \$

Auto 2

Year
Mfg. Serial #
Make
Body Type
Model
Ohio Cert. of Title #
Approximate Value \$

Surviving Spouse

Sworn to before me and subscribed in my presence this _____ day of _____, 20 _____.

Clerk, Deputy Clerk of Courts-Notary

Surviving Spouse Affidavit



State of Ohio
Department of Natural Resources
DIVISION OF WATERCRAFT
4435 Fountain Square Drive
Columbus, Ohio 43224-1300

WATERCRAFT OR OUTBOARD MOTOR AFFIDAVIT OF OWNERSHIP

This form must be surrendered to the Clerk of Courts if watercraft is titled.

Please print or type:

Owner Name _____
FIRST MIDDLE INITIAL LAST

Street Address _____

City _____ State _____ Zip Code _____

The above named individual being first duly sworn, says that he or she is the lawful owner or purchaser of the following described watercraft or outboard motor.

Year _____ Model _____ Length _____

Make of Watercraft _____

Manufacturer's Hull Identification Number (Serial Number) _____

Make of Motor(s) _____ Motor Serial Number(s) _____

Horsepower _____

How, when and from who was the above acquired? _____

The following is a full statement of all liens, mortgages, or encumbrances on said boat or motor: _____

NAME OF LIEN HOLDER If none, state here: _____

OWNER'S SIGNATURE State of Ohio, County of _____

Sworn to before me and subscribed in my presence this _____ day of

MONTH YEAR

NOTARY PUBLIC

My commission expires _____

Watercraft or Outboard Motor Affidavit of Ownership

This booklet is intended to serve as a general guideline for notarizing Ohio Title Documents.

Please contact us at our Title Help Line number at (614) 525-3090 if you have specific inquiries not addressed in this booklet.



Franklin County Clerk of Courts

Administration Offices

373 S. High Street, 23rd Fl
Columbus, OH 43215
(614) 525-3600

Civil Division

369 S. High Street, 3rd Fl
Columbus, OH 43215
(614) 525-3621

Title Locations

Main Branch - Title South

Great Southern Shopping Center
45 Great Southern Boulevard
Columbus, OH 43207

Auto Title Division Main Number& Help Line
(614) 525-3090

***Please direct all auto-title related mailings and
correspondence to this address.***

Title East

Wyandotte Center
5111 East Main Street
Columbus, OH 43213

Title North

The Patio Shops
1484 Morse Road
Columbus, OH 43229

Shipley Service Center—Title West

Charles D. Shipley Building
1970 West Broad Street
Columbus, OH 43223

Title Help Line (614) 525-3090

Franklin County Clerk of Courts

Auto Title Division

45 Great Southern Blvd.

Columbus, OH 43207

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